

NYSAFChaplains, Inc.
Board of Director's Annual Reports – April 26, 2020
Committee Reports

Memorial - (James Van Houten, Kenneth Palmer, Leon VanWie) from last year's service and plans for 2021

At the 2020 conference the following were to be remembered. They will be remembered at the 2021 Conference to be held in Watertown, NY in April 2021:

Daniel Bitsko (Past Chief Chaplain 2002 – 2004), Smithtown FD, Schuylkill County

Alan Brokaw, Lower Adirondack Fire Police Association, Warren County

Harry Little, Carthage FD, Jefferson County

Robert McArtney, Highland Hose Company, Erie County

Donald McGloon (Director Emeritus) Charles Folger Hook and Ladder, Ontario County

Joseph O'Donnell

Harold Staffehl, Scranton FD, Erie County

Robert Vaughan, Johnson FD, Orange County

Training - (Spencer Kennedy, Barrie Lyn Foster, Bill Miles) what's been going on for the year around the state

No report

Program - (Leon VanWie) plans for 2021 conference presenter

It is planned and expected that Dr. Ryan N. Fraser, Ph.D., LCPT will be our presenter/trainer for the 2021 conference. Dr. Fraser is a tenured Associate Professor of Clinical Mental Health Counseling at Freed-Hardeman University in Henderson, Tennessee. He has been teaching in the graduate counseling and undergraduate psychology programs since 2006. He teaches a wide spectrum of courses, which focus on challenging topics including crisis intervention and counseling, grief care and counseling, depression and anxiety management, and many more.

Publicity – (Leon VanWie) Email group

Email Group of the NYSAFChaplains, Inc.

288 individuals interested in fire chaplaincy receive the emails.

Period: April 1, 2019 – August 31, 2019

49 Emails sent out

Period: September 1, 2019 – December 31, 2019

62 Emails sent out

Period: January 1, 2020 – March 31, 2020

34 Emails sent out

(If anyone would like a complete list of the 145 emails sent out during the year, contact Chaplain VanWie at (315) 771-9142 or LeonVanWie@gmail.com.)

Social Media - (William Mayo and Leon VanWie) – Facebook and Website

Prepared posts, at least one daily, on our Facebook page

<https://www.facebook.com/groups/220479051309200/>

Updated the website regularly

<http://nysafc.org/home.aspx>

Finance – (Thomas With, Kenneth Palmer, Barrie Lyn Foster) – prepare annual budget, study ways to provide funds for organization

No report

Membership – (Executive Secretary William Miles)

361 Members as of May 4, 2020

Display Table – (Robert Ruston)

No report

Good & Welfare – (Executive Secretary William and Virginia Miles)

Sympathy

Rev. John Fleischmann	Mother	February 2020
Mr. Tom With	Father	February 2020
Mr. Charles Provo	Daughter	March 2020
Steven Wickman	Wife	March 2020
Steven Wickman	Brother	April 2020

Get Well

Mr. William Gruener	February 2020
Mrs. Michele Newman	February 2020
Mr. Mark Little	February 2020

Get Well and Anniversary

Mr & Mrs. Al Rinow May 2020, 74th Anniversary and hip injury to Shirley

Thinking of you

Michele Newman	April 2019
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Year to Date 2019 - 2020

Thinking of you	3
Get Well	14
<u>Sympathy</u>	<u>10</u>
TOTAL	27

Supplies – (Joseph McCarthy)

During the past year as Supply Officer of our Chaplains Association. I have fielded several requests for information regarding our product offerings and have consulted with Chief Chaplain Mayo and 1st Deputy Chaplain VanWie regarding correlative issues.

I have filled orders to the best of my ability with the supplies and information on hand and researched additional product lines for future inclusion. In several instances and after consulting with the Chaplain, I have successfully substituted items of interest and of equal value. Consistent communication in the ordering process has been an issue and suggestions have been offered to help ameliorate future issues.

Bringing the Chaplains Manual online as a benefit to current members has been a very positive development this year.

In requesting some of our products, I learned that two Chaplains were not yet part of our Association, and I believe they now are.

Other issues are in process.

History (James Van Houten, Leon VanWie)

The History was updated several times and uploaded to the website, most recently in March:

http://nysafc.org/history_of_our_associatio.aspx

Chief Chaplain Mayo is still working on the Annual Conference summaries for 2018 and 2019.

Chaplain's Manual Update – (James Van Houten, William Mayo)

No report

Nominating - (Immediate Past Chief Chaplains, chair, all other Past Chief Chaplains)

Report submitted to membership for consideration

Constitution and By-Law Committee – (Mark Little)

Only one By-Law change was submitted this year. It was in regards to actions which should be taken due to what may be considered inappropriate actions of a member, how they should be addressed and what actions should be taken if needed.

I received a copy of the suggested By-Law, reviewed it and saw no reason not to submit it. It was recommended to the Board of Directors at their January Meeting that it be presented to the membership for a vote to include it at the Annual Meeting of the Association this year.

Report for By-Law addition submitted to general membership for consideration

Liaison to FASNY – (Barrie Lyn Foster)

As Liaison and Chairperson for the FASNY Chaplains Committee (Members: Canon Samuel Lundy, Rev. Wayne Jagow, William Mayo and myself) we have monthly phone conference calls to plan events throughout the year and keep in touch. This year our annual FASNY convention will not be in Westchester county (details on location still in the works) due to Covid-19.

The annual memorial service will be a combined event of LAFSNY and FASNY members this year. We hope it continues as this just makes good sense. We are currently working with LAFASNY on the program for our worship service. Keep your ears open, changes are in the works! As FASNY Chaplains we continue to work very well together. We offer multi faith worship at the annual Legislative conference and annual convention, plus a memorial service for all the members. During the year we participate in numerous funerals, memorials, dedications, conventions (local, sectional and state), banquets and recognition dinners. This includes the annual firefighters' memorial services at both the Syracuse NY State Fair and the Egg in Albany.

Liaison to NYS Fire Council (William Mayo, Leon VanWie – delegates; Kenneth Palmer, James Van Houten – alternates)

The NYS Fire Council is a group that meets, usually six times a year, to bring all of the fire organizations together in dialogue for the benefit of the fire service in NYS. The groups involved include: NYS Fire Administration (OFPC), FASNY, Fire Coordinators, Fire Districts, State Chiefs, Fire Police, a representative from the National Fallen Firefighters Foundation, Fire Marshalls, Fire Educators, and Fire Chaplains.

Liaison to State Chiefs (Leon VanWie)

SIZE UP

Submitted for 2019

Issue 3 - Deadline: July 10 - Mailed: September 6, Leon VanWie

Issue 4 - Deadline: October 3 - Mailed: December 3 Prayers

Submitted for 2020

Issue 1 – Chaplain Joseph McCarthy's Article in January

Contacted and Submitted Issue 2 – Chaplain Barrie Lyn Foster' Article in March

2019 Chief's Show Memorial Service—Thursday, June 13, 2019 at 10:00 AM, held in Syracuse at the Mulroy Civic Center at Oncenter – Crouse Hinds Theater

Invocation

A Lesson from the Old Testament

Moment of Recognition

Intertestamental Reading

A Lesson from the New Testament

Memorial Address

Benediction

Richard G. Bolster

Eugene A. Preston

Leon I. VanWie

Kenneth W. Palmer

Barrie Lyn Foster

Leon I. VanWie

Samuel P. Lundy

Planned for 2020 Chief's Show Memorial Service--(Tentative) Thursday,
June 11, 2020 at 10:00 AM, held in Syracuse at the Mulroy Civic Center at
Oncenter – Crouse Hinds Theater

Invocation

Jay Kline

A Lesson from the Old Testament

Thomas F. With

Moment of Recognition

Intertestamental Reading

Samuel P. Lundy

A Lesson from the New Testament

Eugene A. Preston

Memorial Address

Leon I. VanWie

Benediction

**NYSAFChaplains, Inc.
Board of Director's Annual Report – April 26, 2020
Regional Director's Reports**

New York State Association of Fire Chaplains, Inc. – 8 Regions



There are eight (8) regions covering all of New York State. These regions with their respective counties are:

A. West Region (Patrick Vanderbeck)
Niagara, Orleans, Erie, Genesee, Wyoming, Chautauqua, Cattaraugus, Allegany

- 05/18/19 Email address verification test message distributed to 46 members.
- 07/07/19 Introductory letter to 45 members via email and 19 members via mail.
- 07/27/19 Visited Honorary Chaplain Carl Meyer, Pekin Fire Department, at Our Lady of Peace (OLP) assisted living facility, Lewiston, NY [Niagara County]. Collaborating with Carl's daughter, Janet Schultz, the OLP Lead Physical Therapist, Liana Snyder, and a motorized wheelchair vendor, Blackburn's Medical Supply in Erie, PA, to assess Carl's capabilities and requirements.
- 08/27/19 Met with Secretary Bill Miles and Chaplains Mark Schultz and Brett Sitzman at Arcade Fire Department to coordinate West Region training.
- 08/30/19 Distributed the September 28th training notification via email and mail.
- 09/28/19 Conducted West Region training at Arcade Fire Department [Wyoming County]; seminars included Ministering to Schools in a Time of Crisis

(Chaplain Mark Schultz), WNY Stress Reduction Program (Tom Luka), The Chaplain's "Tool Box" (Bill Miles), and NYSAFC Update with Q & A (Bill Miles and Pat Vanderbeck). 20 registered, 16 attended, 2 absent due to illness and 2 no shows.

- 10/01/19 Submitted West Region Report to the Board of Directors via email for the for the period 5/1/19–10/1/19.
- 10/07/19 Submitted West Region Director letter of resignation via email to the Chief Chaplain, Bill Mayo and Cc'd the Executive Secretary, Bill Miles.
- 10/28/29 Spoke with the Chief Chaplain and expressed a desire to be reinstated as the West Region Director and complete the two-year term.
- 10/29/19 Per the Chief Chaplain's direction, submitted a request to be reinstated as the West Region Director via email to the Chief Chaplain and Cc'd the Executive Secretary.
- 11/01/19 Distributed a letter via email and mail requesting donations to purchase Honorary Chaplain, Carl Meyers, a motorized wheelchair for personal use at Our Lady of Peace.
- 12/13/19 Sent a get well card to Chaplain Tim Newman's wife, Michele, and a text reminder to chaplains.
- 12/14/19 Sent election of officer's meeting prayer to Chaplain Scott Medole.
- 01/26/20 At the Board of Directors meeting in Montour Falls, a motion was made by the South East Director, Chaplain Robert Ruston, to reinstate Patrick Vanderbeck as the West Region Director. The motion was seconded by Immediate Past Chief Chaplain, Jim Van Houten. The motion was carried unanimously.
- 02/09/20 Coordinated and facilitated the dedication ceremony for Carl Meyers' motorized wheelchair at Our Lady of Peace.
- 02/20/20 Mailed NYSAFC recruitment letters to Niagara County Fire Chiefs [30 total].
- 02/22/20 Mailed NYSAFC recruitment letters to Orleans (13), Genesee (18), Wyoming (18), Allegany (13), and Cattaraugus (20) Fire Chiefs [82 total].
- 02/26/20 Mailed NYSAFC recruitment letters to Chautauqua County Fire Chiefs [41 total].
- 02/28/20 Mailed NYSAFC recruitment letters to Erie County Fire Chiefs [95 total].
- 03/23/20 Texted the West Region chaplains to see how everyone was doing relative to the COVID-19 pandemic and to inquire if there were any specific needs or prayer concerns.
- 04/01/20 Distributed the West Region Director's April newsletter via email and mail.
- 04/02/20 Chaplain VanWie distributed the West Region Director's April newsletter via the NYSAFC email distribution list.
- 04/03/20 Sent a get well card to South Region Director, Mark Little.
- 04/04/20 Chaplain VanWie distributed the Olcott Fire Rescue Chaplain's April newsletter via the NYSAFC email distribution list.
- 04/15/20 Contacted Carl Meyers' daughter, Janet Schultz, and our Lady of Peace's Lead Physical Therapist, Liana Snyder, to coordinate with Blackburns Medical Supply about a part replacement/repair for Carl's motorized wheelchair.

B. West Central Region (Spencer Kennedy)

Monroe, Wayne, Livingston, Ontario, Yates, Seneca, Schuyler,
Steuben, Chemung

No report

C. North Region (Richard Bolster)

Jefferson, Lewis, St. Lawrence, Franklin, Clinton, Essex

- Attended Fall Board of Director's Meeting in Albany on October 7, 2019
- Attended funeral for Chaplain Alan Brokaw from the Lower Adirondack Fire Police Association from Warren County.
- Helped new chaplain from West Stockholm Fire Department become a member of the Association.
- Attended Winter Board of Director's Meeting in Montour Falls on January 26-27, 2020

D. North Central Region (Thomas Flander Jr.)

Oswego, Oneida, Herkimer, Hamilton, Fulton, Montgomery, Warren

No report

E. Central Region (No director at present)

Cayuga, Onondaga, Madison, Tompkins, Cortland, Chenango,
Otsego, Tioga, Broome

No report

F. East Region (Jay Kline)

Delaware, Schoharie, Albany, Rensselaer, Schenectady, Saratoga,
Washington

- 5/1/19 First NYS board meeting at hotel of conference
- 5/2/19 Met with ALB Med confirmed TOLERANCE TRAINING relayed e-mail back to Bill Mayo with dates
- 8/4/19 Tolerance Training at Albany Medical Center
- 10/11/19 Attended BOD meeting
- 10/12/19 Attended Annual Fallen Fire Firefighter Memorial
- 10/28/19 Attended service for Dennis Murphy - NYPD 911
- 12/2/19 Attended Director Elections at a local firehouse
- 1/20/20 Directors Quarterly Meeting at Headquarters
- 3/17/20 Attended NYS Fire Council - Latham
- 4/26/20 Annual Conference Cancelled

G. South East Region (Robert Ruston)

Greene, Columbia, Sullivan, Ulster, Dutchess, Orange, Putnam,
Westchester, Rockland

No report

H. South Region (Mark Little)

Bronx, New York, Kings, Queens, Richmond, Nassau, Suffolk

Much of this past year has been highs and lows. The lows being dealt diagnoses of two Cancers. The highs being the outpouring of God's love from this community. Prayers and Cards came often to lift me up and keep me pointed to our Lord. I've tried to keep you up to date through our Association's e-mail blast and I truly appreciate all your thoughts and prayers.

At our last Annual Conference I was able to report that the latest PET SCAN showed no Cancer in the Colon or Liver. A Cancerous Thyroid was removed and Chemo resumed. The next PET SCAN again showed no Cancer, however my most recent show small spots again on the Liver. Chemotherapy was resumed and, with God's help, will rid me of it.

I ask you all, if any of your Brothers or Sisters in the Fire Service find themselves in a similar situation, reach out to them and make sure they know of the benefits available. As of January 2019, New York State requires Cancer Coverage for qualified members. Reach out to your Chiefs and make sure they get all that have been established for them.

For Association activities:

- Attended October and January Board of Director's meetings
- Forwarded multiple LODD reports to Deputy Chief VanWie for distribution
- Met with and attended open house hosted by Red Cross. This session was meant to bring awareness of various response agencies.
- Contacted Suffolk County Fire Rescue and Emergency Services regarding available resources from the Association for Line of Duty Deaths. Provided contact information for Bill Mayo, Joe McCarthy and myself. Chief Vetter advised he would like to schedule a meeting this quarter

Chief Chaplain Reports

Chief Chaplain William Mayo

Working with Fire Academy in Montour Falls for January meeting w/Tom With
Attended Nassau County FF Council
Attended Suffolk County Chiefs council
Attended NYS Fire Council meeting w/deputy chiefs
On Tele-Conference w/FASNY Chaplains Committee (monthly)
Attended NYSAFC BOD meeting in Montour Falls
Made many "get-well" calls to members and families –
Calling chaplains that are "listed as ill" – getting updates
Wrote article for FASNY publication –
Attended funerals and wakes as representative for NYSAFC & FASNY

Updating NYSAFC By-Laws and procedures –
Working w/Treasurer on 2020 conference refunds (PayPal)

1st Deputy Chief Chaplain Leon VanWie

Period: April 1, 2019 – August 31, 2019

- Attended BOD meetings and Annual Training/Conference at East Greenbush on April 28 – May 1, 2019
- Helped six chaplains write prayers for banquets, invocations, blessings for fire apparatus, funerals for firefighters, and a dedication of new fire hall.
- Secured name plates for new Directors
- Followed up with Supply Officer on member's orders
- Tried to connect with a new chaplain while at Fire Chief's Show
- Served as our Delegate to the FASNY Conference in Syracuse, August 9 & 10 and participated in the FASNY's Memorial Service
- Enquired about [First Responder Chaplain Division](#) of SCA for a chaplain

Period: September 1, 2019 – December 31, 2019

- Attempted to find a BOD member to attend funeral for Past Chief Chaplain Dan Bitsko
- Attended the Calling Hours and Funeral for Past Chief Chaplain Daniel Bitsko in Pennsylvania with Director Emeritus Samuel Lundy
- Attended BOD meeting in Albany on October 7, 2019
- Attend NYS Fallen Firefighter's Memorial Service in Albany on October 8, 2019
- Helped three chaplains write prayers for banquet and invocations, as well as prayers for a funeral and a building dedication
- Followed up with Supply Officer on member's order
- Attended the New York State Fire Council Meeting on November 21
- Met with Ramada Inn several times to firm up conference plans
- Visited with 8 political entities, 2 foundations, local Board of Fire Commissioners and local Fire Department to secure funding for 2020 Conference
- Submitted "Size Up" Issue 4 article (prayers in Chaplain's Manual)
- Helped a chaplain understand "Interfaith"
- Attended funeral for Chaplain Harry Little on December 10, 2019
- Undated change of addresses for several chaplains
- Prepared and Conducted LODD funeral for Chief Robert White from West Stockholm at the request of OFPC on December 11, 2019
- Prepared cover letter, registration form, and agenda for 2020 conference in Watertown, and sent information to Executive Secretary William Miles

Period: January 1, 2020 – March 31, 2020

- Attended BOD meeting in Montour Falls on January 26-27, 2020
- Helped two chaplains write prayers for officer installations
- Followed up with Supply Officer on member's order
- Met with Ramada Inn several times to firm up conference plans
- Contacted each registered attendee to the conference with details of their registration
- Contacted businesses for donations for 2020 Conference

- Contacted individuals to invite to 2020 Conference's Banquet
- Worked with the BOD to determine feasibility of holding conference
- Made decision to cancel the Training Conference and notified attendees, guests of honor, businesses that had donated, host hotel, caterer, bus company, host church for Memorial Service and Banquet
- Worked with the Executive Secretary and Treasurer to return deposits sent in by chaplains
- Worked with Treasurer and Chief Chaplain to balance books after refunds were sent, due to cancelling the 2020 Conference
- Worked with Chief Chaplain, 2nd Deputy Chief Chaplain, Immediate Past Chief Chaplain and Executive Secretary to establish a way to hold elections and the annual meeting, and prepared the letter to be sent to the association members detailing the voting process. Received approval from the BOD and forwarded letter to Executive Secretary to send out.

2nd Deputy Chief Chaplain Thomas With

- Albany County Fire Police General Membership Meeting: Assisted Assn. Chaplain, also, filled in for Assn. Chaplain at Funeral of a fellow Fire Police Officer.
- Hudson Mohawk VFFA Annual Convention– Chaplain's Committee, Memorial Service participation.
- Co-Chair of HVVFA Memorial Service, June 21st, preparation meetings and participation.
- 2019 NYSAFC Annual Conference Co-Chair – Reviewing the Conference items: - Training / 4 Speakers – Topics. - Comfort Inn & Suites paperwork and meeting room determinations, lunches and dinner setup - Bus rentals. - Annual Memorial Service.
- Worked on securing the date of our January 2020 Quarterly Meeting, at the NYS Fire Academy.
- Worked on a Legislative issue for all Fire Police in NYS, with a positive outcome for all Fire Police. Still a great deal of planning to be done with a proposed final program to promote, and, put into effect Statewide. Prayers are needed...
- Participated in in FASNY's Annual Convention Memorial Service, Liverpool, NY
- Attended the Wakes of Members of the Volunteer Fire Service, and, Remembrance Services for fire fighter immediate family members.
- Recently, worked with the VFW, American Legion, and the Tri-County Vietnam Era Veterans on Honor Guard Duty and Memorial Services for Volunteer Firefighter families.
- I attended a Chaplains Tolerance Training Program held at Albany Medical Center, hosted by NYSAFC Region 6 East Director Rev. Jay Kline.
- Albany County Fire Police General Membership Meeting: Assisted Assn. Chaplain, also, filled in for Assn. Chaplain at Funeral of a fellow Fire Police Officer.
- Worked on a Legislative issue for all Fire Police in NYS, with a positive outcome for all Fire Police. The Senate Bill has been stricken!!! Great News!! Still a great

deal of planning to be done with a proposed final program to promote, and, put into effect Statewide. Prayers are still needed...

- 11:00 AM OFPC Fallen Firefighters Memorial Service at the ESP, Convention Center, 10/08.
- Asst. Chaplain for HMFVA Quarterly Mtg. at Greenport FD, Columbia Co., 10/17.
- NYSDOT Statewide TIMS Mtg. at NYSDOT Headquarters, Colonie, 10/17.
- Attended the HMFVA Auxiliary Dinner, West Albany FD, Colonie, 10/24.
- FASNY BODs Mtg. at FASNY 107 Office, 11/1.
- Cambridge FD, Washington Co., 50 Year Service presentation, 11/2.
- Requested by Verdoy FD, to be their evening's Chaplain for their Old Timers Night, 11/16.
- NYS Fire Service Council Mtg., Colonie Training Facility, 11/21.
- MC HMFVA Past Presidents Dinner, Latham FD, 11/23.
- FASNY Hudson Home Tree Lighting Service, 12/5.
- FASNY BODs Mtg., Hilton Garden Inn, Troy, 12/6.
- Issues of United Concern, Hilton Garden Inn, Troy, 12/7.
- NYSDOT Statewide TIMS Mtg. at NYSDOT Headquarters, Colonie, 12/12.
- Fuller Road's "Annual Wine and Cheese Bingo Party", FASNY Hudson Home, 12/19.
- Columbia County VFA Xmas Party for the Home Members, at the FASNY Hudson Home, 12/24. Wake and Funeral at FASNY Hudson Home for Home Member Josephine Farrell, Mother of FASNY 1st Vice-President John Farrell, 1/6/2020.
- FASNY BODs Mtg. at FASNY 107 Office, 1/11/20.
- NYS Fire Service Council Mtg., Colonie Training Facility, 1/14/20.
- MC West Albany FD Installation Banquet, Shaker Ridge CC, 1/18/20.
- HMFVA Quarterly Mtg. / Chaplains Committee, Hilton Garden Inn, Troy, 1/25/20.
- Fuller Road DS Annual Installation Banquet, Marriott, Colonie, 1/25/20
- Directors Meeting, NYS Fire Academy, 1/26-27/20.
- National Volunteer Fire Council Webinar, 1/29/20.
- The Fire Police Assn. of Albany County, General Membership Meeting, Shaker Rd FD, 1/29/20.
- 100 Year Presentation, Stanford Heights FD, Albany Co., 2/08/20.
- NYSDOT Statewide TIMS Committee Meeting, 50 Wolf Road, Colonie, 2/20/20.
- FASNY BODs Mtg. at FASNY 107 Office, 2/22/20.
- CAR 8, Town of Colonie, Highway Response Plan update, Chief Pat O'Connor, SRL FD, 2/25/20.
- Chair, The Fire Police Assn. of Albany County, Board of Directors Meeting, East Berne, 2/27/20.
- CAR 8, representative of TOC Emergency Services, Midway FD Installation Banquet, 2/29/20.
- CAR 8 Monthly Meeting and Drill Program, Town of Colonie Fire Police, at TOC's Emergency Services Committee Building, MTC, "Pre-Plan" presentation, Schuyler Heights FD Fire Police, 3/11/20.
- 50 Year Presentations (2), Niverville FD, Columbia County, Installation Banquet, 3/14/20.

Executive Secretary's Report (William Miles)

My job as Executive Secretary is to run the day-to-day operations of the Association. Some of these activities include:

- 1) New member applications
- 2) Membership card replacements
- 3) Address or email changes
- 4) Copies of Association database (for Chief Chaplain, Deputies, Supply Officer)
- 5) Depositing dues/conference/supply order checks
- 6) Mailing out paid sticker letters.
- 7) Verifying membership status.
- 8) Preparing and mailing resolutions for deceased members
- 9) Collecting reports from Officers and Directors
- 10) Recording minutes of official meetings and mailing said minutes to the Officers and BOD.

Activities for the Year 2019-2020

- May 2019 – After conference is usually my break point. Dues for the year are in by now and activity slows down, usually for the summer. I worked on the minutes of the 2019 conference and emailed them to everyone and mailed them to those who do not have email accounts.
- September 2019 – Prepared for the October BOD meeting in Albany, NY
- Worked with West Region Director, Pat Vanderbeck, to host a region meeting in Arcade, NY, which was attended by 15 West Region members. I did a presentation on the roll of the Chaplain and a presentation on what can this Association do for you? The program was well received.
- October 2019 – Attended the Albany BOD Meeting and took minutes. Discussed upcoming conference communications with 1st Deputy Chief Leon VanWie. Offered my assistance to him for his upcoming conference.
- Worked with West Region Director Pat Vanderbeck to secure financial support from West Region members to purchase an electronic wheelchair for Carl Meyers, former Chaplain of the Pekin Fire Company and Honorary Member of our Association. Carl has been in a nursing home for many years. Through our support we were able to purchase the wheelchair.
- November 2019 – Worked with Immediate Past Chief Van Houten on the nominating committee report.
- December 2019 – Began preparing the annual dues invoices/conference information for mailing.
- January 2020 – Attended the dedication ceremony for the wheelchair for Carl Meyers with West region Director Vanderbeck.
- Prepared for the BOD meeting in Montour Falls, NY. Emailed the BOD minutes from the October meeting.
- Attended the BOD in Montour Falls, NY – took minutes. Received the information for the conference mailing. Prepared the conference mailing and dues notices to be mailed out for 2020.
- February 2020 – Began receiving conference registrations and dues payments from membership.

- March 2020 – Emailed the BOD minutes of the January 2020 BOD Meeting.
- April 2020 – Worked with 1st Deputy Chief Chaplain to cancel conference 2020 and refund money paid by members. Supplied a list of members to the Treasurer to be refunded for conference 2020.
- Worked with the Officers and BOD to come up with guidelines for running the zoom meeting in May.

Immediate Past Chief Chaplain James Van Houten

- Attended the 53rd Annual Training Conference at East Green Bush held April 28th to May 1st, Worked with Conference chairmen 2nd deputy Tom With preparing the Memorial Service which was held in the Chapel at the Firemen's Home. I wrote a Litany dedicating our stained-glass window in the chapel and provided the bulletins and the candles for the service.
- At the conference I conducted the election of officers as chairman of the Nominating Committee.
- I attended Fire Council Meetings as Association Representative.
- I visited the Firemen's Home three times between April and October.
- 9/11 Services Conducted. Shared in services in Washingtonville, they lost four firefighters and a Battalion Chief on 9/11. Shared in Orange County Memorial Services, we lost 44 members of our community. Battalion Chief Jay Jonas who survived the collapse of the North Tower while in stairwell B was our speaker.
- August 16th attended 9/11 related funeral services Lt. Brian Sullivan FDNY at the Sacred Heart Church in Monroe New York
- September 28th attended 9/11 related funeral services for Richard Tanagretta FDNY at the Church of the Infant Savior in Pine Bush, New York.
- October 2nd I was the speaker for the South East Regional Training Seminar in Walden working with Director Bob Ruston. Seminar was well attended and the topics covered were Weddings and Funerals.
- October 4th I attended LODD funeral Services for Police Officer Brian Mulkeen at the Sacred Heart Church in Monroe New York.
- October 7th attended Fall Board of Directors meeting at the Holiday Inn in Albany, New York. Following the meeting meant with Past Chiefs and began working on Slate of Officers as the Nominating Committee.
- October 8th attended Memorial Services for Fallen Firefighters at the Egg in Albany.
- Visited the Firemen's Home three times between October and December.
- December 11th I shared in Funeral Services for Honorary Chief Chaplain Robert Vaughn at the Salvation Army Church in Middletown, New York. I presented a Resolution from our Association and a personal letter from Past Chief Bill Miles to Bob's wife Ruth.
- Between the October Board of Directors Meeting and our January Board meeting at Montour Falls I worked with the Past Chiefs developing the Slate of Officers to be presented to Chief Mayo and our membership.
- I attended The Board of Directors Meeting at Montour Falls on January 26th 2020.

- I presented the Nominating Report
 - Slate of Officers
 - Rev. Leon VanWie will automatically move up to Chief Chaplain
 - Office of 1st Deputy Chief Chaplain Mr. Tom With.
 - Office of 2nd Deputy Chief Chaplain Mr. Richard Bolster.
 - Director North Region Rev. Thomas Doyle
 - Director Central Region Mr. Keith Gates
 - Director West Region Mr. Spence Kennedy
- January 20th I updated our Association History detailing the events of our 51st Annual Training Conference held at the Niagara Air Reserve Station in Niagara Falls New York from April 30th to May 3rd 2017.
- I attended a Fire Council Meeting in Latham, New York
- I have worked with Leon and the Board of Directors on the dates and timing of our Annual Conference and the Election which were to be held on April 26th.